

AGENDA MANAGEMENT SHEET

Name of Committee Overview And Scrutiny Board
Date of Committee 10th March 2011
Report Title Scrutiny Reviews Progress Report and New Proposals for Task and Finish Groups
Summary The Board is asked to comment on the progress of scrutiny reviews and consider any new proposals for task and finish groups to undertake reviews.

For further information please contact: Jane Pollard
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 Manager
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Would the recommended decision be contrary to the Budget and Policy Framework? No.

Background papers None

CONSULTATION ALREADY UNDERTAKEN:- Details to be specified

- Other Committees
- Local Member(s) N/A
- Other Elected Members Councillors Chris Saint, Les Caborn, Mike Doody, June Tandy, John Whitehouse
- Cabinet Member For information Councillors: Colin Hayfield, Peter Butlin, Martin Heatley.
- Chief Executive
- Legal Jane Pollard
- Finance
- Other Strategic Directors David Clarke, Strategic Director of Resources, Monica Fogarty Assistant Chief Executive
- District Councils

Health Authority

Police

Other Bodies/Individuals

FINAL DECISION YES

SUGGESTED NEXT STEPS:

Details to be specified

Further consideration by this Committee

To Council

To Cabinet

To an O & S Committee

To an Area Committee

Further Consultation

Overview and Scrutiny Board – 10th March 2011.

Scrutiny Reviews Progress Report and New Proposals for Task and Finish Groups

Report of the Strategic Director Customers, Workforce and Governance

Recommendation

That the Overview and Scrutiny Board

- (1) Comments on the progress of the scrutiny reviews
- (2) Considers any new proposals for task and finish groups
- (3) Decides which groups it wishes to commission and appoints the members and chairs of those groups.

1. Proposals for new Task and Finish Groups

There are four proposals for Task and Finish Groups for the Overview and Scrutiny Board to consider. A summary of each of the proposals provided below.

Quality Accounts

This Task and Finish Group has been suggested by the Adult Social Care and Health OSC. Quality Accounts are annual reports to the public from providers of NHS healthcare about the quality of the services they deliver. The primary purpose of Quality Accounts is to encourage boards and leaders of healthcare organisations to assess quality across all of the healthcare services they offer. Quality Accounts must include,

- A statement from the Board of the organisation summarising the quality of NHS services provided
- An organisation's priorities for quality improvement
- A review of the quality of services provided
- An explanation of who has been involved

The role of the Task and Finish Group will be to provide a critical friend challenge to Quality Accounts to ensure that provide a true picture of quality of health services, in particular to consider and comment on how providers have:

- Performed on the measures that mean the most to patients

- Reviewed services and engaged with patients, public and governors, in setting the priorities for the future
- Measured performance over time and in comparison with their peers

This Task and Finish Group needs to be completed by early May 2011. The draft scope is attached in Appendix B.

Maternity Services

This Task and Finish Group has been suggested by the Adult Social Care and Health OSC. NHS Warwickshire is planning to carry out a public consultation on the future Maternity Services (for 12 weeks). This is likely to start in late May 2011 and will finish by end of August 2011. NHS Warwickshire is obliged to consult the Adult Social Care and Health OSC where a proposal involves a potential substantial change or variation in the provision of health services. The Committee will need to respond within the consultation deadline for its views to be taken into account in formulating future proposals. Therefore the Task & Finish Group will be required to commence in early June and complete its findings and recommendations by mid July, to report to Adult Social Care & Health OSC in September 2011.

The objectives of the Task and Finish Group will to be consider:-

- the consultation process undertaken by NHS Warwickshire,
- the options proposed and how they will meet the needs of local community,
- the risk assessments undertaken on the proposals being considered
- whether the proposals will meet equality & diversity needs of the population
- the outcome of the consultation and how consultation process has informed the decision of NHS Warwickshire

The draft scope is attached in Appendix B.

Older Adults Mental Health Services

This Task and Finish Group has been suggested by the Adult Social Care and Health OSC. The Coventry and Warwickshire Partnership Trust (CWPT) are planning to undertake a consultation regarding older adult mental health services. The consultation will last 12 weeks and is likely to commence during April. The Task and Finish Group will need to conduct the review and report their recommendations within this 12 week period.

The objectives of the Task and Finish Group will to be consider:-

- the consultation process undertaken by NHS Warwickshire,
- the options proposed and how they will meet the needs of local community,
- the risk assessments undertaken on the proposals being considered
- whether the proposals will meet equality & diversity needs of the population
- the outcome of the consultation and how consultation process has informed the decision of NHS Warwickshire

The draft scope is attached in Appendix C.

Waste

This Task and Finish Group has been suggested by the Communities OSC. Following the demise of Project Transform, at its meeting on 18th November 2010, Cabinet authorised the Strategic Director of Environment and Economy to commence a procurement process for a long term arrangement for the disposal of waste from 2013. The purpose of the Task and Finish Group is for members to identify and consider the waste technologies available to support the diversion of waste away from landfill and to recommend those waste technologies which should be considered within the procurement process. The objectives of the Task and Finish Group will be:

- To identify and scrutinise the waste technologies that are available to support the diversion of waste away from landfill
- To consider the effectiveness, efficiency, capacity, sustainability and value for money of these technologies
- To recommend what waste technologies should be incorporated into the waste process procured.

The draft scope is attached in Appendix D.

2. Scrutiny Reviews Progress Report 2010/11

| Topic | Reports to Parent Committees | Progress and Comments |
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| Hawthorn Ward | Health OSC 1.07.2010 | Recommendations referred to PCT and NHS Partnership Trust. Recommendations accepted. |
| School Exclusions | Children & Young People OSC 8.9.2010 | Cabinet endorsed the recommendations on 18/11/2010 subject to any financial implications arising from the recommendations being considered as part of the Budget and subject to emerging Government policy changes. |
| Safeguarding Children | Children & Young People OSC 8.9.2010 | Cabinet endorsed the recommendations on 18/11/2010 subject to any financial implications arising from the recommendations being considered as part of the Budget and subject to emerging Government policy changes. |
| Child Adolescent Mental Health Services (CAMHS) | Adult Social Care & Health OSC 16.09.2010 | The recommendations were approved by Cabinet on 16/12/2010, subject to any financial implications being considered as part of the Council's budget process. |
| Support for Carers | Adult Social Care & Health OSC 16.09.2010 | Cabinet on 16/12/2010 approved recommendations 1,2,3,4,8,11,12, |
| Rugby A&E Services | Adult Social Care & Health OSC | Recommendations were endorsed by ASC&H OSC on 12.10.2010 and forwarded |

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| consultation | 12.10.2010 | to Warwickshire PCT and UHCW |
| Ante Natal and Post Natal Services for Teenage Parents | Adult Social Care & Health OSC 8.12.2010 | Recommendations endorsed by OSC on 8.12.2010. Cabinet 27.1.2011 agreed the recommendations. |
| Communication with the public and financial accountability | Overview & Scrutiny Board 25.05.2011 | Phase 1 recommendations agreed by Cabinet 27.1.2011. Phase 2 underway – member survey planned. May be asking for extension from May to July 2011 for reporting. |
| Public Service Reform | Overview & Scrutiny Board 25.05.2011 | Cabinet agreed Phase 1 recommendations 27.1.2011. Phase 2 has commenced –next session 17/02/2011 on strategic commissioning. |
| Household Waste Recycling Centres | Communities OSC 3.11.2010 | Recommendations made and being implemented |
| Adult Social Care Prevention Services | Adult Social Care & Health OSC 24.1.2011 | Overview and Scrutiny Committee endorsed the recommendations on 24.1.2011 and Cabinet agreed on 27.1.2011 |
| Discharge from hospital and re-ablement | Adult Social Care and Health OSC 13 April 2011 | Preliminary work being undertaken- substantive start in January 2011 – an extension until 29 June 2011 has been agreed, |
| Supporting the local economy | Communities OSC 30 June 2011 | Two meetings so far. Next meeting is on 7 th March 2011. |

DAVID CARTER
Strategic Director Customers,
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Shire Hall
Warwick
February 2011

Criteria for Commissioning Scrutiny Reviews

The Overview and Scrutiny Strategy sets out the following criteria for deciding whether to undertake a scrutiny review

- Does this issue have a potential impact for significant section(s) of the population?
- Is it a matter of general public concern?
- Is the issue to be reviewed a key deliverable of a strategic and/or partnership plan?
- Is it a key performance area where the Council needs to improve?
- Is there a legislative requirement to undertake the review?

Secondly to ensure that reviews add value/ make a difference

- Are there adequate resources available to do the activity well?
- Is the overview and scrutiny activity timely?
- Is there a clear objective for scrutinising this topic?
- Is there evidence to support the need for overview and scrutiny?
- What are the likely benefits to the council and its customers?
- Are we likely to achieve a desired outcome?
- What are the potential risks?

Reasons to reject Items for overview and scrutiny might include

- An issue is being examined elsewhere - e.g. by the cabinet, working group, officer group, other body
- An issue was dealt with less than 2 years ago
- New legislation or guidance is expected within the next year
- There is no scope for overview and scrutiny to add value/ make a difference

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| Review Topic (Name of review) | Quality Accounts 2011 |
| Panel/Working Group etc – Members | TBA |
| Key Officer Contacts | John Linane – Director of Public Health Jill Freer/Sheila Peacock - (NHS Warwickshire) |
| Scrutiny Officer Support | TBA |
| Relevant Portfolio Holder(s) | Cllr Bob Stevens - Health |
| Relevant Corporate/LAA Priorities/Targets | WCC Corporate Priority - Maximising independence for older people and adults with disabilities |
| Process and Timing Issues | <p>The 2011 Quality Accounts have to be published by the Department of Health on 30th June 2011.</p> <p>Regulations require that draft Quality Accounts are supplied to Overview and Scrutiny Committees (OSCs) by 28th May 2011. In theory this should give OSCs the opportunity to consider the Quality Accounts, agree their 500 word commentary and send these to the relevant Quality Account authors for attention. In practice this is a very short timescale.</p> <p>The following process is suggested.</p> <ol style="list-style-type: none"> 1. The Overview and Scrutiny Board agrees to set up a task group comprising six members (including at least one member from a district/borough council). 2. Warwickshire LINK are invited to join the County Council in this process. 3. Early drafts of the six Quality Accounts to be considered are secured from the contributing organisations. 4. Arrangements are made for one member and one LINK representative to visit each of the six contributing organisations. The purpose of the visit will be to question the Chief Executive or other responsible officer(s) on the content of the draft Quality Account. (Standard questions will be agreed and provided beforehand). Visits will be held in April 2011. 5. The results of the six visits will be correlated by the supporting overview and scrutiny officer with a view to producing the 500 word commentary as required. 6. A special meeting of the Adult Social Care and Health Overview and Scrutiny Committee will be required in the week beginning 9th May 2011. This will ratify the commentaries. |

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| <p>Resources</p> | <ul style="list-style-type: none"> • Two days admin time to arrange meetings. • Member time. Each visit will occupy half a day. • Four days Overview and Scrutiny Officer time |
| <p>Rationale (Key issues and/or reason for doing the review)</p> | <p>Quality Accounts are annual reports to the public from providers of NHS healthcare about the quality of the services they deliver. The primary purpose of Quality Accounts is to encourage boards and leaders of healthcare organisations to assess quality across all of the healthcare services they offer. Quality Accounts must include,</p> <ul style="list-style-type: none"> • A statement from the Board of the organisation summarising the quality of NHS services provided • An organisation’s priorities for quality improvement • A review of the quality of services provided • An explanation of who has been involved <p>There is also an expectation that QAs will include statements from consultees such as LINKs, PCTs and OSCs.</p> <p>The first Quality Accounts for Warwickshire were produced in 2010. The then Health Overview and Scrutiny Committee considered these at the end of May and provided a commentary on each one.</p> <p>This year seven Quality Accounts will be produced that impact on Warwickshire. These are</p> <ul style="list-style-type: none"> • George Eliot Hospital NHS Trust • South Warwickshire NHS Foundation Trust • University Hospitals Coventry and Warwickshire NHS Trust • Coventry and Warwickshire Partnership NHS Trust • Warwickshire Community Health • West Midlands Ambulance Service • NHS Direct <p>It should be noted that 1) on April 1st 2011 the Warwickshire Community Health Service will come under the control of South Warwickshire NHS Foundation Trust and 2) the NHS Direct Quality Account will be produced by the West Midlands Ambulance Service.</p> <p>The role of the OSC is one of assurance. It will be expected to comment on whether the QA providers have met the DH’s requirements as set out in its tool kit. For example, if a provider says that it has engaged with the public the OSC should look for evidence of that in the QA. Similarly if the provider states that priorities have been agreed on the basis of patient need then there should be evidence of this.</p> |

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| <p>Objectives of Review (Specify exactly what the review should achieve)</p> | <p>The objectives of the Task and Finish Group is to consider and comment on how providers have:</p> <ul style="list-style-type: none"> ▪ A clear picture of the quality of health services currently provided in Warwickshire. ▪ An opportunity to evaluate the whether the content of the Quality Accounts meet the requirements of the Department of Health. ▪ Critical friend challenge to Quality Accounts to ensure that provide a true picture of quality of health services, in particular to consider and comment on how providers have: <ul style="list-style-type: none"> - Performed on the measures that mean the most to patients - Reviewed services and engaged with patients, public and governors, in setting the priorities for the future - Measured performance over time and in comparison with their peers |
| <p>Scope of the Topic (What is specifically to be included/excluded)</p> | <p><u>Include</u></p> <ul style="list-style-type: none"> ▪ Analysis of draft Quality Accounts produced by acute sector. <p><u>Exclude</u></p> <ul style="list-style-type: none"> ▪ Analysis of draft Quality Accounts produced by primary providers. Not required until 2012. |
| <p>Indicators of Success – Outputs (What factors would tell you what a good review should look like?)</p> | <ul style="list-style-type: none"> ▪ A clear picture of the quality of health services currently provided in Warwickshire ▪ Constructive dialogue between elected members and LINKs and Quality Account authors ▪ Constructive feedback and commentary offered by OSC |
| <p>Indicators of Success – Outcomes (What are the potential outcomes of the review e.g. service improvements, policy change, etc?)</p> | <p>Quality Accounts that:</p> <ul style="list-style-type: none"> ▪ Provide a true account of the quality of health services in Warwickshire ▪ can be used to hold health service providers to account and ▪ which provide evidence of openness and transparency. |

Proposed Scrutiny Review Outline

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| Review Topic (Name of review) | NHS Warwickshire's Proposals for Maternity Services in Warwickshire – Joint Review with LINKs |
| Panel/Working Group etc – Members | TBA - Councillors + representative from LINKs |
| Key Officer Contact | TBA |
| Relevant Portfolio Holder(s) | Cllr Bob Stevens |
| Relevant Corporate/LAA Priorities/Targets | N/A |
| Timing Issues | NHS Warwickshire is planning to carry out a public consultation on the future Maternity Services (for 12 weeks). This is likely to start in late May 2011 and will finish by end of August 2011. NHS Warwickshire is obliged to consult the Adult Social Care and Health OSC where a proposal involves a potential substantial change or variation in the provision of health services. The Committee will need to respond within the consultation deadline for its views to be taken into account in formulating future proposals. Therefore the T & F Group will be required to commence in early June and complete its findings & recommendations by mid July, to report to Adult Social Care & Health OSC in September 2011. |
| Type of Review | In depth review |
| Resource Estimate | Resources to support the review –a provisional estimate of scrutiny officer support is between 60 to 70 hours or 10-12 days depending on the actual methodology used by the review. This assumes 3/4 meetings with members i.e. to plan the review, an evidence session or possibly two and a final meeting to review the evidence and develop the recommendations. Time estimates include arranging any site visits or best practice visits meetings, research time, liaison and contact with witnesses and write up of evidence and the final report. |
| Rationale (Key issues and/or reason for doing the review) | This is part of the statutory role of a Health Scrutiny to consider NHS Warwickshire's public consultation process and ensure maternity services in Warwickshire meets the needs of the community. |
| Objectives of Review (Specify exactly what the review should achieve) | Role of T+FG will be to consider:- <ul style="list-style-type: none"> • the consultation process undertaken by NHS Warwickshire, • the options proposed and how they will meet the needs of local community, • the risk assessments undertaken on the proposals being considered • whether the proposals will meet equality & diversity needs of the population • the outcome of the consultation and how consultation process has informed the decision of NHS Warwickshire |

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| <p>Scope of the Topic (What is specifically to be included/excluded)</p> | <p><u>Include</u> The following is included in the scope of the review:</p> <ul style="list-style-type: none"> • NHS Proposals for maternity services <p><u>Excluded</u> The following falls outside the scope of the review:</p> <ul style="list-style-type: none"> • ante-natal and post-natal services |
| <p>Indicators of Success – Outputs (What factors would tell you what a good review should look like?)</p> | <ul style="list-style-type: none"> • Recommendations accepted and implemented to deliver improvements |
| <p>Indicators of Success – Outcomes (What are the potential outcomes of the review e.g. service improvements, policy change, etc?)</p> | <ul style="list-style-type: none"> • To have sustainable, safe and appropriate Maternity Services for the people in Warwickshire. |
| <p>Other Work Being Undertaken (What other work is currently being undertaken in relation to this topic, and any appropriate timescales and deadlines for that work)</p> | <ul style="list-style-type: none"> • Ensure this review is carried out in partnership with LINKs to avoid duplication of effort. |

Proposed Scrutiny Review Outline

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| Review Topic (Name of review) | Older Adults Mental Health Services |
| Panel/Working Group etc – Members | TBA |
| Key Officer Contact | |
| Relevant Portfolio Holder(s) | Cllr Bob Stevens –Portfolio Holder for Health Cllr Izzi Seccombe – Portfolio Holder for Adult Social Care |
| Relevant Corporate Ambition, Outcome and Measures | Ambition – Care and Independence Outcome – Warwickshire’s residents have more choice and control - Warwickshire’s vulnerable residents are supported at home |
| Timing Issues | Coventry and Warwickshire Partnership Trust (CWPT) are planning to undertake a consultation regarding older adult mental health services. The consultation will last 12 weeks and is likely to commence during April. The Task and Finish Group will need to conduct the review and report their recommendations within this 12 week period. |
| Type of Review | Task and Finish Group |
| Resource Estimate | A provisional estimate of scrutiny officer support is between 50 to 60 hours or 8-10 days depending on the actual methodology used by the review. This assumes 4 meetings with members i.e. to plan the review, 2 evidence sessions and a final meeting to review the evidence and develop the recommendations. Time estimates do not include any site visits or best practice visits but do include arrangements for meetings, research time, liaison and contact with witnesses and write up of evidence and the final report. |
| Rationale (Key issues and/or reason for doing the review) | This is part of the statutory role of Health Scrutiny to consider NHS consultations. There are currently four day services in Warwickshire, they are Mira and Kingsbury in North Warwickshire and Loxley and Woodloes in South Warwickshire. There is an Acute Day Service in Rugby, called the Community Assessment Intensive Treatment Service. This replaced the traditional Day Service delivered out of the Rugby St Cross site, The CAITTs model is the model that Coventry and Warwickshire Partnership Trust and NHS Warwickshire wish to see delivered across all of Warwickshire. The consultation will propose to close the traditional days services in Warwickshire and re-provide the CAITT model provision across Warwickshire. Additionally, CWPT will assess the need for its current inpatient provision. It will consider closing Loxley Inpatient service in Stratford (14 beds) and Woodloes Inpatient service in Warwick (25 beds). Inpatient provision will then be centred at St Michaels Hospital in Warwick (20 beds). This will be a 1-3 year graduated plan, releasing beds as the CAITT provision develops. |

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| <p>Objectives of Review (Specify exactly what the review should achieve)</p> | <p>The objective of this review will to be consider:-</p> <ul style="list-style-type: none"> • the consultation process undertaken by NHS Warwickshire, • the options proposed and how they will meet the needs of local community, • the risk assessments undertaken on the proposals being considered • whether the proposals will meet equality & diversity needs of the population • the outcome of the consultation and how consultation process has informed the decision of NHS Warwickshire |
| <p>Scope of the Topic (What is specifically to be included/excluded)</p> | <p><u>Include</u> The following is included in the scope of the review:</p> <ul style="list-style-type: none"> • CWPT consultation process regarding older adult mental health services <p><u>Excluded</u> The following falls outside the scope of the review:</p> <ul style="list-style-type: none"> • Decisions surrounding Hawthorne Ward |
| <p>Indicators of Success – Outputs (What factors would tell you what a good review should look like?)</p> | <ul style="list-style-type: none"> • Recommendations accepted and implemented to deliver improvements |
| <p>Indicators of Success – Outcomes (What are the potential outcomes of the review e.g. service improvements, policy change, etc?)</p> | <ul style="list-style-type: none"> • Appropriate and sustainable older adults mental health services that meet the current and future needs of Warwickshire’s residents • Demonstrable improvements in patient access and experience • Increased numbers of individuals supported at home |
| <p>Other Work Being Undertaken (What other work is currently being undertaken in relation to this topic, and any appropriate timescales and deadlines for that work)</p> | |

Proposed Scrutiny Review Outline

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| Review Topic | Waste Disposal |
| Panel/Working Group | TBA |
| Key Officer Contact | Martin Stott, E+E |
| Relevant Portfolio Holder(s) | Cllr Alan Cockburn, Portfolio Holder for Environment and Economy |
| Relevant Corporate Ambition, Outcome and Measures | <p><u>Ambition</u> Environment and Housing</p> <ul style="list-style-type: none"> ▪ Work with Borough and District Councils to improve recycling rates, reduce the amount to waste sent to landfill and keep public spaces clean and well maintained <p><u>Outcome</u></p> <ul style="list-style-type: none"> ▪ Warwickshire's environment is protected for the future |
| Timing Issues | There is a tight timescale associated with the procurement of the contract. There will be a 'bidders day' in early June, early September the contract will go out to tender and the contract will be let by February 2012. It is suggested that the Task and Finish Group is established following the bidders day in June and will need report by the end of July to give enough time to influence the tender document. Therefore, the Task and Finish Group would need to take place over June and July. |
| Type of Review | Short investigation |
| Resource Estimate | This is proposed as a short, sharp scrutiny exercise. A provisional estimate of scrutiny officer support is between 6-8 days, or 36-48 hours. This includes a preparation meeting, 2-3 evidence sessions, research time, liaison and contact with witnesses, liaising with members to agree recommendations and writing and submitting a report. |
| Rationale (Key issues and/or reason for doing the review) | <p>Following Coventry CC and Solihull MC withdrawal from Project Transform, Cabinet considered a report on future arrangements for waste disposals at their meeting on 18th November 2010. The report explained that with the loss of Project Transform, the Council needs to secure its long term arrangements for the disposal of waste. A number of Warwickshire's landfill contracts expire in 2013 and it is proposed that these are replaced with contracts that support the diversion of waste from landfill and prevent the authority being fined for failing to achieve Landfill Allowance Targets (LAT's). It is therefore proposed that any waste process procured uses technology to support the diversion of waste from landfill. Cabinet authorised the Strategic Director of Environment and Economy to commence a procurement process for a long term arrangement for the disposal of Waste from 2013, on terms acceptable to the Strategic Director of Resources and the Strategic Director of Customers.</p> <p>The purpose of the Task and Finish Group is for members to identify and consider the waste technologies available and to recommend those waste technologies which should be considered within the procurement process.</p> |

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| <p>Objectives of Review (Specify exactly what the review should achieve)</p> | <p>The objectives of the Task and Finish Group will be:</p> <ul style="list-style-type: none"> ▪ To identify and scrutinise the waste technologies that are available to support the diversion of waste away from landfill ▪ To consider the effectiveness, efficiency, capacity, sustainability and value for money of these technologies ▪ To recommend what waste technologies should be incorporated into the waste process procured. |
| <p>Scope of the Topic (What is specifically to be included/excluded)</p> | <p><u>Include</u> The following is included in the scope of the review:</p> <ul style="list-style-type: none"> ▪ Waste technologies available to support the diversion of waste away from landfill <p><u>Excluded</u> The following falls outside the scope of the review:</p> <ul style="list-style-type: none"> ▪ Alternative strategies following the demise of Project Transform (Cabinet decision to commence a procurement process for a long term arrangement for the disposal of waste from 2013 made on 18th November 2010) |
| <p>Indicators of Success – Outputs (What factors would tell you what a good review should look like?)</p> | <ul style="list-style-type: none"> ▪ A robust tendering document and process which focuses effective waste technologies to support the diversion of waste away from landfill |
| <p>Indicators of Success – Outcomes (What are the potential outcomes of the review e.g. service improvements, policy change, etc?)</p> | <ul style="list-style-type: none"> ▪ Reduced waste going to Landfill and achievement of Landfill Allowance Targets (LAT's) |
| <p>Other Work Being Undertaken (What other work is currently being undertaken in relation to this topic, and any appropriate timescales and deadlines for that work)</p> | |